



American Orthotic & Prosthetic Association (AOPA)
2009 Audio Conferences
Sign up Today!

The American Orthotic & Prosthetic Association (AOPA) is pleased to announce the topics for its 2009 Audio Conferences, which will take place on the following dates. During these one hour sessions, AOPA experts will provide the most up-to-date information on the following topics.

- Jan. 14 Avoiding Denials: Using Modifiers Correctly
- Feb. 18 Hints to Improve Your AR
- March 18 Documenting To Avoid Same or Similar & Useful Lifetime Denials
- April 15 Find Problems Before Medicare Does: Using Self-Audits
- May 13 Do's and Don'ts of Going Paperless
- June 17 Hints on Billing for Orthopedic and Diabetic Shoes
- July 15 What You Need to Know About ABC Accreditation
- Aug. 19 Forms That Can Help You: ABNs, Delivery Slips and More
- Sept. 16 Billing for Repairs/Replacements and Adjustments
- Oct. 14 Urban Legends in O&P: Fact vs. Fiction
- Nov. 18 New Codes for 2010
- Dec. 17 Marketing Your Practice

All calls will take place from 1:00 – 2:00 PM Eastern Time.

How to Register

Since multiple employees can participate from each of your company locations, the registration fee applies to each attending company per phone line. Complete only **one** registration form for each company location. To register by fax, complete the registration form, include your VISA or MasterCard information and fax to (571) 431-0899. To avoid duplicate charges, please do not mail your form after faxing it. To register by mail, complete the registration form and mail it with your payment by check, money order, or credit card to: AOPA Seminars, P.O. Box 34711, Alexandria, VA 22334-0711. *(Please note that mailed registrations may take longer to be received and processed.)* **Registrations will not be processed without payment.**

Acknowledgement letters confirming registration and telephone seminar instructions will be sent via e-mail to each registering company. Please read this confirmation letter carefully. If corrections or changes are needed, note them on the confirmation and return it by fax to (571) 431-0899 or reply to the e-mail with changes.

You must be registered to participate in the AOPA telephone seminar no later than **11:00 AM, Eastern Time** on the day of the seminar.

Registration Fee

The price for each telephone seminar for AOPA members is **\$99** and non-members pay **\$199** for each telephone seminar.

Cancellation Fee

To receive a refund of registration fees, notification of cancellation **must be received in writing, one week prior to the telephone seminars taking place. A processing fee of \$25 will apply to all cancellations.**

Payment

Registration forms must be accompanied by full payment in U.S. funds in order to be processed. VISA, MasterCard, checks, and money orders are the only accepted forms of payment. Checks should be made payable to AOPA and must be drawn on a U.S. bank.

Course Materials

Course materials will be delivered to the one e-mail address listed on your registration form. You will need these materials to fully participate in the telephone seminar.

Questions? E-mail Erin Kennedy at ekennedy@AOPAnet.org or call (571) 431-0876.



American Orthotic & Prosthetic Association (AOPA)
2009 Audio Conference
Registration Form

Company _____

Contact Name _____

Street Address _____

City _____

State _____

Zip _____

Telephone Number _____

Fax Number _____

E-mail (required for confirmation) _____

Please choose (All conferences will be held from 1:00 – 2:00 PM Eastern Time)

- Jan. 14 Avoiding Denials: Using Modifiers Correctly
- Feb. 18 Hints to Improve Your AR
- March 18 Documenting To Avoid Same or Similar & Useful Lifetime Denials
- April 15 Find Problems Before Medicare Does: Using Self-Audits
- May 13 Do's and Don'ts of Going Paperless
- June 17 Hints on Billing for Orthopedic and Diabetic Shoes
- July 15 What You Need to Know About ABC Accreditation
- Aug. 19 Forms That Can Help You: ABNs, Delivery Slips and More
- Sept. 16 Billing for Repairs/Replacements and Adjustments
- Oct. 14 Urban Legends in O&P: Fact vs. Fiction
- Nov. 18 New Codes for 2010
- Dec. 17 Marketing Your Practice

**Get Two
FREE when
you sign up for
the entire
series.**

Registration Fee

- Per course AOPA member \$99 per phone line
- Per course Non-member \$199 per phone line
- Entire Series AOPA member \$990 per phone line
- Entire Series Non-Member \$1,990

Payment Information

_____ Number of Seminars X _____ Rate = _____ **Total Payment Amount**

Payment Method Visa _____ MasterCard _____ Check _____

_____ Credit Card Number

_____ Exp. Date

_____ Name on card (please print)

_____ Signature

**Fax with Credit Card Information to: (571) 431-0899 or Mail Completed Form with Payment to:
AOPA Audio Conferences, P.O. Box 34711, Alexandria, VA 22334-0711**