

**EXHIBIT AV ORDER FORM**

Electronic Form  
See instructions below

**CLOSE-UP**



Pricing for Pre-Meeting Orders

Questions....Before 9-30-15 Call (714) 539-1440

After 9-30-15 & On Site (714) 486-7042 (Brett Richardson)

Computer Displays	SHOW RATE	QTY	TOTAL
24" LCD Flat Panel Display	\$125.00		
<b>Above Display for Computers Only</b>			
32" LCD Display Monitor	\$375.00		
32" LCD Display Monitor Speaker for computer sound	\$35.00		
Tripod Stand for 32" display	\$25.00		
46" LCD Display Monitor	\$750.00		
Chrome Single Plasma Stand Kit for 46" display	\$300.00		
65" Plasma Display Monitor	\$1,800.00		
PC Systems	SHOW RATE	QTY	
LAPTOP ThinkPad W510 i7 - 16GB Ram	\$250.00		
Macintosh Systems	SHOW RATE	QTY	
LAPTOP MacBook Pro i7 2.3 GHz - 4GB - 5400rpm - 15.4"	\$375.00		
Printers	SHOW RATE	QTY	
B/W Laser	\$250.00		
HP Color Laser	\$300.00		
IOGEAR GUB211 2-Port USB 2.0 Printer Switch	\$45.00		
Auto Sharing Switch	SHOW RATE	QTY	
Wired Microphone: Handheld / Lavalier (circle one)	\$75.00		
Wired Headset Microphone	\$75.00		
UHF Wireless Microphone: Handheld / Lavalier (circle one)	\$270.00		
Individual Small Powered Speaker	\$105.00		
Sound System with (2) speakers & (2) stands	\$300.00		
4 Channel Mixer	\$105.00		
54" Rolling Cart w/ Black Skirt	\$100.00		
8' Tripod Screen	\$150.00		
6' Pull-up Screen	\$100.00		
Computer Speakers	\$25.00		
Wireless Mouse - USB	\$45.00		
VGA Distribution Amplifier	\$75.00		
Laptop Lock	\$20.00		
3,000 Lumen projector	\$675.00		
5,000 Lumen projector	\$1,350.00		
Other:			
Other:			
	Line 1	Equip Total	
INSTALLATION ( 25 % of line 1 / \$ 50.00 Minimum )	Line 2		\$50.00
DRAYAGE ( 15 % of Equipment Rental Only )	Line 3		
(NOTE: THERE IS A MINIMUM \$50 INSTALLATION FEE )		Total Due	\$50.00

**Orders Received after 9/26/15 will be subject to an ADDITIONAL 25% CHARGE**

**BILLING INFORMATION**

COMPANY NAME: (ENTER BELOW)

ORDERED BY: (ENTER BELOW)

ADDRESS: (ENTER BELOW)

City: State: Zip: (ENTER BELOW)

**METHOD OF PAYMENT**

CARD NUMBER (ENTER BELOW)

EXP DATE XX/XX

AMERICAN EXPRESS  
VISA  
MASTERCARD  
CHECK

CARDHOLDER'S NAME (APPEARS ON CARD) (ENTER BELOW)

CARDHOLDER'S SIGNATURE (ENTER BELOW)

RECEIPTS WILL BE E-MAILED TO CUSTOMER UPON COMPLETION OF THE PROGRAM

**ORDERING INSTRUCTIONS**

- ◇ Please fill in the highlighted areas. The sheet will automatically calculate the charges.
- ◇ To guarantee equipment availability and advanced rate, this order must reach Us 14 DAYS PRIOR to delivery.
- ◇ Operator labor, if requested, is subject to the prevailing hourly rate with a 4-hour minimum.

**CANCELLATIONS:**

- A) Cancellation of equipment ordered must be received 48 HOURS PRIOR to delivery date to avoid a minimum one day charge.
- B) If services have already been provided at the time of cancellation 100% OF ORIGINAL CHARGES will be applied.

**DELIVERY INFORMATION**

ONSITE CONTACT NAME (ENTER BELOW)

PHONE NUMBER (ENTER BELOW)

XXX XXX-XXXX

E-Mail Address (ENTER BELOW)

Booth # (ENTER BELOW)

Room # (ENTER BELOW)

Delivery Date (ENTER BELOW)

Time (ENTER BELOW)

Pickup Date (ENTER BELOW)

Time (ENTER BELOW)

Delivery/Pickup Notes

**Send Order to:**

Attn: Brett Richardson

Close-Up Productions  
12800 Garden Grove Blvd. #H  
Garden Grove CA 92843

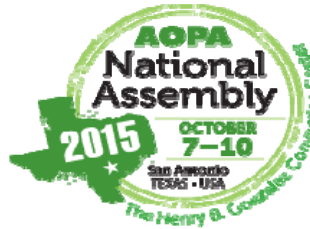
714 539-1440  
**Print and FAX to: 714 539-8229**  
or E-Mail to: [Brett@cuproductions.com](mailto:Brett@cuproductions.com)

**DO NOT FAX ORDERS AFTER 9/30/2015**



12800 Graden Grove Blvd. #H  
Garden Grove CA 92843

**MANUFACTURER WORKSHOP**  
Wednesday October 7th, 2015  
**ORDER FORM**



**SCREEN PACKAGE - PROVIDED BY AOPA FREE TO MANUFACTURERS**  
You supply the projector or rent (listed below)  
Free package includes: Screen,  
Power Strip  
VGA Video Cable at Podium/Table,  
Safelock Projector Stand  
**Does NOT include a computer sound system**

**ORDER INFORMATION**  
**Orders received after 9-26-15 will be subject to a 25% additional charge**  
Questions, contact **Brett Richardson (714) 539-1440**  
Email: **Brett@cuproductions.com/FAX (714) 539-8229**

**Email, Do not fax after 9-30-2015**  
Brett Richardson/On Site Service (714) 486-7042

ADDITIONAL EQUIPMENT PACKAGES	DAY RATE	QTY	TOTAL
<b>PROVIDED ON REQUEST BY THE CLOSE-UP AV</b>			
3000 Lumen LCD Workshop Projector	\$275.00		
Audio Package-Wired Mic/Mixer/Speakers	\$120.00		
Audio Package-Wireless Mic/Mixer/Speakers	\$210.00		
Computer audio adaptor for either package above	\$15.00		
Flipchart with Pad and Markers	\$60.00		
DVD Player	\$75.00		
			Equipment Total
Add: One Hour Labor Per Workshop	\$55.00	1	Labor Total \$55.00
			<b>GRAND TOTAL \$55.00</b>

**DELIVERY INFORMATION**

COMPANY NAME:  
\_\_\_\_\_

WORKSHOP NAME/NUMBER:  
\_\_\_\_\_

WORKSHOP DATE / TIME (Please Mark)  
**Wednesday October 7th, 2015**  
 8 AM – 10 AM   
 8 AM - Noon   
 10:30 – 12:30 PM   
 1 PM – 5 PM

ONSITE CONTACT NAME/PHONE NUMBER  
\_\_\_\_\_

**BILLING INFORMATION**

COMPANY NAME:  
\_\_\_\_\_

ORDERED BY:  
\_\_\_\_\_

ADDRESS:  
\_\_\_\_\_

**METHOD OF PAYMENT** **We accept AMX, VISA and Mastercard or checks**

CARD NUMBER \_\_\_\_\_ EXP DATE \_\_\_\_\_

CARDHOLDER'S NAME (APPEARS ON CARD) \_\_\_\_\_ SECURITY CODE \_\_\_\_\_

CARDHOLDER'S SIGNATURE \_\_\_\_\_ BILLING ZIP CODE \_\_\_\_\_

RECEIPTS WILL BE E-MAILED TO CUSTOMER UPON COMPLETION OF THE PROGRAM  
**Ordered Received after 9/26/15 will be subject to an ADDITIONAL 25% CHARGE**