Certificate in O&P Business Management

Instructions: How to purchase a module

Below you will see seven highlighted instructions to assist you in purchasing learning modules. If you have questions, please email <u>AOPA@hartford.edu</u>. We appreciate your interest in our certificate in O&P Business Management.

1.Go to: https://commerce.cashnet.com/AOPA

Certificate in O&P Business Management

Items		
Healthcare Management for O&P Professionals @ National Assembly (Indianapolis, IN) \$500.00 <u>View details</u>		
Financial Management (Virtually Live) Date: TBD \$500.00 <u>View details</u>		
Healthcare Operations (Online, Asynchronous) \$500.00 <u>View details</u>		
Sales and Marketing Online, Asynchronous \$500.00 <u>View details</u>		

2. Select the module (item) you wish to pursue, click "View details"

Shop > Healthcare Operations (Online, Asynchronous)
Healthcare Operations (Online, Asynchronous)
\$500.00
Operations Management (OM) is to make "Right" ("Optimal") decisions to achieve organizational goals. In this module, you will study the tools and techniques for planning, design, operation, control, and improvement of the processes which produce goods and deliver services. Option: Online, Asynchronous. Purchase by 11/30/2023
Please see below
Online, Asynchronous. Purchase by 11/30/2023

3. Choose your preferred option;

- "In-person @ National Assembly", if the module is being offered, and you will complete it there, or
- "Online" to do asynchronously

Click Add to cart. Note: you may choose to do more than one module at a time. When you have added the module(s) to the cart, click Checkout.

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Items		

4. Review your cart, make sure everything is correct. Click continue.

Back	Step 1 of 4: Cart 1 –(2)–(3)–(4)		
	Selected items		
Healthcare Operations (Online, Asynchronous)			
\$500.00 Edit details <u>Remove</u>			

5. Fill out additional information, make sure your phone number and birthday are in the correct format.

Note: for some cases, the information may be filled out already if we have their record in our system.

Click continue.

Checkout					
Cart	Additional information				
Additional information					
* First Name					
Maximum 50 characters					
* Last Name					
Maximum 50 characters					
* Home Address					
Maximum 50 characters					
* City					
	Keep shopping Continue				

6. Fill out your payment information and click continue.

Additional information Step 3 of 4: F	Payment method - 3 - (4)				
How would you like to pay?					
Payment amount					
\$500					
* Payment method					
Credit or debit card	Credit or debit card				
* Card number					
() Card number required					
* Expiration date	* Security code ①				
MM / YY					
* Zip/Postal code	* Zip/Postal code				
06117					
International cardholders may input "WA"					
Secure encrypted payment	Keep shopping Continue				

7. You will receive a confirmation and a receipt to your provided email address.

